


AUHSD
Distance Learning
Guidelines for
Parents & Guardians



Revised: March 23, 2020

Distance Learning Guidelines

During the current period of school closure, the staff of the Acalanes Union High School District remains committed to supporting the students, parents and guardians of our school communities.

Through the significant personal and professional challenges presented to us by the COVID-19 pandemic, we remain committed to providing learning opportunities, social connection, and a degree of normalcy for the students and families of our school communities.

Distance Learning Guidelines

AUHSD staff is committed to providing all of our students with:

- Engaging, standards-based instruction and
- Necessary support structures for all students to succeed

“Distance Learning Guidelines” document is designed to provide our parents and guardians with information related to the implementation of distance learning during the school closure time.

School Closure Duration

School Closure

- Schools will remain closed while shelter-in-place restrictions are in effect.
- AUHSD may remain closed after the shelter-in-place order is lifted to restrict social distancing.
- Staff is preparing for long-term closure.

School Closure Duration

For the duration of school closure:

- All AUHSD school and district offices will remain closed to the public.
- Parents and guardians may contact staff via email. District office contacts may be found at [this page](#).
- AUHSD staff will be available during regular, pre-closure office hours. During their work hours, staff is available via district email.
- Parents and guardians should contact their child's teacher via email with any questions regarding distance learning specific to a particular course.

Distance Learning - Technology Requirements

To access distance learning:

- Students can work on most devices and access their AUHSD School Loop and Google Apps for Education accounts.
- There is no assumption that all families have a device available or internet connection.
- Wireless hotspots and devices were distributed to families in need.
- Families still in need are asked to contact their principal immediately.

Distance Learning - Online Platforms

To ensure the effective implementation of distance learning, teachers will utilize designated online platforms:

- School Loop will be utilized for communication about course expectations, assignments details, and student progress.
- Teachers will also utilize additional online platforms such as Google Classroom to deliver curricular content, collect student work and return teacher-evaluated work.

Distance Learning - Curriculum and Content

The primary focus for the remainder of the school year will be on ensuring that our students are prepared for next school year.

Students should expect:

- 2-3 hours of focused, undistracted coursework each week for every course they are taking. This includes all assigned work for the class as there is no distinction between classwork and homework.
- Work will be assessed and teachers will provide students with feedback on their progress towards mastering the standards and skills.
- Curriculum will focus on standards and skills essential to success in the subsequent courses.

Distance Learning - Student Support

AUHSD teachers and support staff will provide our students with the necessary support as they develop the skills and habits necessary to be successful in a distance learning environment.

- AUHSD staff will closely monitor for students who are falling behind, not logging on or not making progress during distance learning.
- Students with IEP and 504 plans will be provided with appropriate supports as designated in their plans.
- Office hours and targeted support lessons will be offered to students struggling to access the online material.

Distance Learning - Grades

Based on the recent guidelines from the California Department of Education (CDE) AUHSD will implement the following guidelines with respect to 4th Quarter grades:

- Overall 4th Quarter Grades - Students will NOT earn an overall letter grade for the 4th Quarter; instead, they will receive “Credit” (CR) or “No Credit” (NC).
- Second semester grades will be recorded as Credit/No Credit grades. These guidelines may be revised - please see “Future Considerations” next.

Distance Learning - Grades: Future Considerations

Due to potential guidelines changes from the CDE relating to grades, decisions made by colleges and universities and/or changes in school closures, 4th quarter grading guidelines may be updated.

- Should the closure of school be much shorter than anticipated and students return to school with significant time for traditional classroom-based instruction, AUHSD may consider a return to the regular letter grading system.
- The AUHSD staff is examining the possibility of providing students with a choice of selecting their 3rd Quarter grade or Credit (CR) at the end of the Second Semester if they successfully completed all distance learning work.